

# **End-of-Year Checklist**

With 2020 coming to a close, we give you the top 6 tips for ending it on a good note.

### 1. Communication with Customers

Have you informed your customers about your year-end operating schedule?

## 2. Prep your Staff

Are you motivating your staff to complete tasks before year end?

## 3. Resource your business

Have you got sufficient resources in place to deal with the growing demand for your products or services during the busiest months of the year?

#### 4. Review your pricing structure

Have you reviewed your pricing structure for the New Year?

#### 5. Evaluate your customer list

Have you gone over your customer database? Go through your list and see which customers are of high-value.

#### 6. Assess your Finances

Evaluate you company's finances at the end of the year. Determine your financial needs and look into your options for 2021. Invoice Factoring is a great alternative to traditional financing.

Factoring is an alternative way and is globally used by both SME's and mid-sized companies. Let us help provide your company with cash flow or better manage your debt before year-end.

More Info >